



# Cancellation Policy

A procedure for **parents/guardians** to follow at the club.

## Parents/guardians...

If you wish to cancel your child's membership with Invoke Gymnastics Club, you must follow the process outlined below.

### How to Cancel

1. Log in to the Invoke Gymnastics Club **App**.
2. Select **Account**.
3. Choose the **Student** whose membership you wish to cancel.
4. Select **Enrolments** and choose **Drop Enrolment**.

Your cancellation will take effect only after the required notice period has been completed.

### Notice Period

The club operates a mandatory **30-day notice period** for all cancellations. The App will automatically calculate the notice period and apply any final charges. Fees will be prorated based on the number of weeks remaining outside your current paid billing period.

Once you have submitted your drop request and selected the applicable date, no further action is required.

### Failed Payments and Non-Attendance

If a monthly payment fails and you stop attending without providing notice through the App or by email, the club reserves the right to:

1. Cancel your child's membership after a failed payment and no attendance within the same calendar month to prevent the account from falling into arrears.
2. Revoke all annual membership benefits.
3. Restrict future enrolment until any outstanding balance has been paid in full.

### Financial Difficulties

If you are experiencing financial difficulties that may affect your ability to pay or attend, please contact us at [info@invokegymnastics.co.uk](mailto:info@invokegymnastics.co.uk). The club will review whether any support options are available to help maintain your child's participation.

By enrolling in the club, you agree to comply with this cancellation policy.